



HAPPY VALLEY OUTFALL CHANNEL UPGRADE PROJECT

COMMUNITY REFERENCE GROUP

Tuesday 4 December, 2012

1. WELCOME AND INTRODUCTIONS

SA Water Project Team:

Steve Dangerfield	Manager, Stakeholder Engagement (Facilitator)
Simon Bower	Project Manager
Alyssa Freeman	Community Engagement Officer

Reference Group Members:

Allan Macdonald	Ted Van Dijk
Peter Rankine	Greg Stephenson (apology)
Alan Foran	Rob Fox
James Taylor	Ron Flack
Michael Bignell (apology)	Trevor Browne
Jacquie Sweeney (apology)	

Steve Dangerfield welcomed participants to the first community reference group.

2. AGENDA

Steve Dangerfield introduced the meeting agenda and sought agreement from participants before proceeding.

3. TERMS OF REFERENCE (TOR) – HOW WE WILL WORK TOGETHER

Steve Dangerfield provided an overview of the draft Terms of Reference document developed by SA Water. He asked members to read the document fully at a later date and

provide any comments or amendments be provided to Alyssa Freeman by Friday 14 December.

The Terms of Reference document provides information regarding the following areas:

- Purpose of reference group
- Membership
- Conduct (conflict resolution, talking to the Media)
- Key Responsibilities
- Meetings (Minutes)
- Communications Protocols

4. PROCESS

Steve outlined the proposed process that will be used to deliver an outcome that will be agreed upon by SA Water and Community Reference Group. This process proposes 4 meetings be undertaken over the next 6-7 months.

Steve provided examples of previous SA Water engagement initiatives that have achieved successful outcomes using this process.

Steve discussed available funding for the 2012/2013 and 2013/2014 financial years. Funding for the 2012/2013 has been redirected into engaging an independent consultant to undertake engineering assessments on the channel, drain and reservoir system.

The group raised concerns over previous upgrade works being the cause of the current condition of the channel.

4. SCOPE FOR INDEPENDENT ASSESSMENT

Funds that were previously allocated to undertake tree felling along the channel has been redirected to procure an independent assessment to investigate the following:

- Flood hydrology of the Happy Valley Reservoir
- Detailed survey of the channel, dam wall and catch drain
- Investigate the possible outcome of a range of flood events and conditions of the channel
- Concept design to address existing and future erosion
- Provide report with recommendations

The Reference Group questioned whether an upgrade to the entire channel would be necessary or if a targeted approach focusing on sections of undermining and erosion could be possible.

5. COMMUNITY DESIGN BRIEF

Steve Dangerfield outlined the process for developing a community design brief (the Brief)

- Determine key issues
- Site narrative (what they like/don't like)
- Site vision- suggestions, ideas
- Technical information (from assessment)
- Constraints
- Trade-offs
- Concepts Plans
- Modifications
- Final Design

Steve provided an overview of the responses recorded during story board exercise undertaken at the Community Information session. The issues identified during this session were used to inform the development of the first iteration of the Brief.

The community expressed a strong preference for infrastructure upgraded works that are integrated into the landscape to the fullest extent possible.

Steve read through the Brief with the group and asked for comment. He asked that members take the time to read through the brief fully and provided any comments/amendments to Alyssa by Friday 14 2012.

The following preferences were identified:

- Retention of significant vegetation – where possible
- Targeted tree removal
- Enhance existing walking trail using natural materials
- Safety fencing should be integrated into the natural surrounds.
- Install safety signage as an alternative to high safety fencing in low risk areas.
- Staged implementation of landscaping plan
- Natural looking materials used (no concrete)
- Regulate flow of water by building up sections of channel floor

6. TIMELINE

The following timeline was proposed to and agreed upon by the Community Reference Group.

- December 2012
 - Reference Group meeting 1, Tuesday 4 December 2012
- December 2012- Feb 2013
 - Independent technical assessment
 - Secure identified areas from public access using temporary fencing
- March 2013
 - Reference Group meeting 2

- April 2013
 - Reference Group meeting 3
 - Distribution of community design brief for wider community feedback
- May 2013
 - Reference Group meeting 4
 - Incorporation of community feedback
 - Statement of Reference Group support
 - Timeline of proposed works presented
- June/July 2013
 - Approval process
- July/August 2013
 - Preliminary works commence

7. CLOSE